

EXPENDITURE SUMMARY BY PROGRAM

The city adopts and manages its operating expenditures by program. The city has four operating programs: Policy & Administration, Community Development, Community Services, and Public Works. Within each of these programs are one or more departments and budget units, or divisions. A more detailed explanation of the city's program structure can be found in the Reader's Guide section.

The following charts give a summary of the expenditures for the programs, budget classifications, and staffing levels.

Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Revised	FY 2016 Proposed	FY 2016 Approved	FY 2016 Adopted
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Expenditure by Program

Policy and Administration	\$6,526,980	\$7,071,531	\$7,961,974	\$10,361,321
Community Development	3,937,089	4,219,481	5,349,613	5,987,026
Community Services	18,636,381	19,420,335	21,238,830	22,158,311
Public Works	17,641,956	18,823,213	21,795,059	20,779,331
Total Expenditures by Program	\$46,742,407	\$49,534,561	\$56,345,476	\$59,285,989

Number of FTE by Program

Policy and Administration	43.95	43.95	45.85	52.05
Community Development	24.60	25.60	25.80	27.30
Community Services	119.30	119.30	117.30	119.30
Public Works	68.00	68.00	73.00	66.00
Number of FTE by Program	255.85	256.85	261.95	264.65

Expenditure per FTE

Policy and Administration	\$148,509	\$160,899	\$173,653	\$199,065
Community Development	160,044	164,823	207,349	219,305
Community Services	156,214	162,786	181,064	185,736
Public Works	259,441	276,812	298,562	314,838
Total Expenditure per FTE	\$209,892	\$225,958	\$215,100	\$224,017

OPERATING BUDGET HISTORY-SUMMARY

Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Revised	Proposed 2016	Approved 2016	Adopted 2016
Number of FTE	255.85	256.85	261.95	264.65		
Budget by Category						
Personal Services	\$26,292,236	\$27,407,840	\$29,101,380	\$31,482,847	\$0	\$0
Materials & Supplies	12,278,889	12,927,235	16,638,643	16,992,975	0	0
Interdepartmental Services	7,724,355	8,142,927	9,159,080	10,023,108	0	0
Capital Outlay	446,926	1,013,200	1,031,522	787,059	0	0
Total by Category	\$46,742,407	\$49,491,202	\$55,930,625	\$59,285,989	\$0	\$0
Budget by Program						
Policy and Administration	\$6,526,980	\$7,028,284	\$7,961,974	\$10,361,321	\$0	\$0
Community Development	3,937,089	4,219,370	5,164,613	5,987,026	0	0
Community Services	18,636,381	19,420,334	21,081,479	22,158,311	0	0
Public Works	17,641,956	18,823,213	21,722,559	20,779,331	0	0
Total by Program	\$46,742,407	\$49,491,202	\$55,930,625	\$59,285,989	\$0	\$0
Budget by Department						
Mayor and Council	\$235,068	\$240,747	\$294,065	\$322,824	\$0	\$0
City Management	1,853,011	2,003,237	2,248,133	2,462,486	0	0
Finance & Information Services	3,126,230	3,430,238	3,908,551	4,151,693	0	0
Community Development	3,937,089	4,219,370	5,164,613	5,987,026	0	0
Police	13,429,023	14,048,008	14,973,359	15,964,020	0	0
Library	4,882,475	5,016,003	5,733,200	5,784,634	0	0
Social Service / Community Events	324,883	356,323	374,920	409,657	0	0
Public Works	17,641,956	18,823,213	21,722,559	20,779,331	0	0
Administrative Services	1,312,671	1,354,063	1,511,225	3,424,318	0	0
Total by Department	\$46,742,407	\$49,491,202	\$55,930,625	\$59,285,989	\$0	\$0

OPERATING BUDGET HISTORY

Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Revised	Proposed 2016	Approved 2016	Adopted 2016
Number of FTE	255.85	256.85	261.95	264.65		
51001 - Salaries - Management	\$7,872,791	\$8,295,909	\$8,812,226	\$9,380,018	\$0	\$0
51002 - Salaries - General	3,706,750	3,812,882	4,034,360	4,632,998	0	0
51003 - Salaries - Police	3,894,165	4,080,173	4,017,378	4,385,024	0	0
51004 - Part Time - Regular	1,188,217	1,278,769	1,524,558	1,421,376	0	0
51005 - Part Time - Temporary	312,066	345,513	302,681	564,641	0	0
51006 - Overtime	428,105	503,630	557,645	612,439	0	0
51007 - Incentive Pay	411,154	439,395	452,491	495,286	0	0
52001 - Unemployment	254,768	261,226	236,850	107,574	0	0
52002 - Worker's Compensation	258,720	281,452	342,214	357,165	0	0
52003 - Social Security/Medicare	1,351,546	1,413,074	1,510,152	1,645,962	0	0
52004 - Tri-Met Tax	126,452	135,066	142,706	155,065	0	0
52005 - Retirement	2,454,495	2,589,844	2,780,413	3,022,976	0	0
52007 - VEBA - ER	208,505	210,549	216,330	223,838	0	0
52008 - Life Ins/ADD/LTD	20,289	20,715	88,491	85,726	0	0
52009 - Long Term Disability	42,744	43,427	0	0	0	0
52010 - Medical/Dental/Vision	3,338,358	3,310,134	3,928,285	4,184,603	0	0
52011 - Dental Benefits	394,710	391,865	0	0	0	0
52012 - Accrued Vacation	28,398	-5,782	154,600	208,156	0	0
Total Personal Services	\$26,292,236	\$27,407,840	\$29,101,380	\$31,482,847	\$0	\$0
53001 - Office Supplies	267,589	246,977	308,467	300,055	0	0
53002 - Small Tools & Equipment	176,275	158,557	290,068	338,723	0	0
53003 - Fuel	302,019	281,498	364,581	363,641	0	0
53004 - Books & Circulation Materials	495,788	489,910	550,000	518,000	0	0
53005 - Ammunition and Range Supplies	15,926	16,035	60,992	56,553	0	0
53006 - Technology Equipment under \$5,000	136,313	150,333	216,492	198,971	0	0
53007 - Grant Expenditures	0	6,960	7,851	8,392	0	0
53008 - Library Contribution Materials	10,262	18,850	0	5,100	0	0
53530 - Water Costs: L.O. & Ptd	3,177,982	3,199,292	3,808,302	3,890,245	0	0
54001 - Professional/Contractual Services	2,999,692	3,141,697	4,189,531	4,221,930	0	0
54002 - Water Costs: Sampling	33,913	25,111	40,000	40,000	0	0
54003 - Legal Fees	216,001	290,578	392,496	354,099	0	0
54004 - Printing Services	516	1,060	10,750	3,750	0	0
54006 - Software License and Maintenance	439,161	451,272	529,482	551,302	0	0
54007 - Parks and Recreation	0	6,400	60,000	76,612	0	0
54101 - R & M - Facilities	304,459	256,967	327,992	328,092	0	0
54102 - R & M - Water Lines	12,558	37,234	32,000	32,000	0	0
54103 - R & M - Control Valves	6,872	20,990	28,000	28,000	0	0
54104 - R & M - Reservoir	7,192	2,247	12,000	6,000	0	0
54105 - R & M - Grounds	80,782	81,483	107,520	107,520	0	0
54106 - R & M - Pump Station	93	8	23,500	8,500	0	0
54107 - R & M - SCADA	5,825	680	8,000	8,000	0	0
54108 - R & M - Wells	45,698	12,593	11,500	11,500	0	0

OPERATING BUDGET HISTORY

Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Revised	Proposed 2016	Approved 2016	Adopted 2016
54109 - R & M - Meters	22,647	25,474	25,000	25,000	0	0
54110 - R & M - Service Lines	8,433	10,477	15,000	15,000	0	0
54112 - R & M - Fire Hydrant	1,903	245	20,000	20,000	0	0
54113 - R & M - Vehicles	253,874	298,693	374,945	377,445	0	0
54114 - R & M - Office Equipment	46,179	42,261	69,315	69,415	0	0
54115 - Vehicle Usage	1,797	0	275	25	0	0
54201 - Utilities - Electric	827,683	884,080	1,068,546	1,148,738	0	0
54202 - Utilities-Water/Sewer/SWM	196,988	197,895	262,496	385,437	0	0
54203 - Utilities - Natural Gas	56,974	67,886	115,756	73,410	0	0
54204 - Utilities - Garbage	0	0	250	250	0	0
54205 - Utilities - Phone/Pager/Cells	227,160	185,841	315,130	250,468	0	0
54300 - Advertising & Publicity	80,183	73,674	75,135	76,705	0	0
54301 - Fees and Charges	60,425	37,485	97,561	98,936	0	0
54302 - Dues & Subscriptions	156,046	118,681	162,644	172,298	0	0
54303 - Travel and Training	167,877	173,452	281,079	337,035	0	0
54305 - Conservation Expenses	30,881	28,516	18,700	18,700	0	0
54306 - Credit Card Fees	-6	0	266,400	250,300	0	0
54307 - Insurance	275,655	288,556	429,590	440,592	0	0
54308 - Property Damage	2,801	0	11,250	11,250	0	0
54309 - Rents and Leases	56,541	56,082	93,970	166,843	0	0
54310 - Bad Debt Expense	1,099	2,585	12,200	11,492	0	0
54311 - Special Department Expenses	765,689	1,252,989	1,255,663	1,262,601	0	0
54312 - Bank Fees	5,062	4,094	3,450	3,450	0	0
54402 - Contributions to Community Org	240,126	274,336	284,764	320,600	0	0
54900 - Drug Enforcement Expenses	57,957	7,200	0	0	0	0
Total Materials & Supplies	\$12,278,889	\$12,927,235	\$16,638,643	\$16,992,975	\$0	\$0
56001 - Land	0	0	15,000	15,000	0	0
56002 - Buildings & Improvements	67,568	25,540	127,187	127,187	0	0
56003 - Vehicles	141,796	348,348	324,583	297,900	0	0
56004 - Computer Hardware and Software	126,460	525,455	146,074	231,892	0	0
56006 - Equipment	38,128	33,831	357,000	49,000	0	0
56007 - GIS Hardware and Software	72,975	80,025	61,678	66,080	0	0
Total Capital Outlay	\$446,926	\$1,013,200	\$1,031,522	\$787,059	\$0	\$0
58000 - Interdepartmental Costs	896,245	1,064,602	1,043,258	1,253,603	0	0
58100 - Indirect Charges- City Management	928,382	729,520	728,521	977,732	0	0
58110 - Indirect Charges- Human Resources	614,726	763,611	793,684	804,442	0	0
58120 - Indirect Charges- Risk Management	398,904	536,971	689,893	706,755	0	0
58130 - Indirect Charges- Office Services	357,710	399,055	395,133	456,549	0	0
58150 - Indirect Charges- Records	292,343	275,499	365,304	344,926	0	0
58200 - Indirect Charges- Finance Administra	61,563	34,038	28,554	40,778	0	0
58210 - Indirect Charges- Financial Operation	614,870	615,824	683,871	682,241	0	0
58220 - Indirect Charges- Utility Billing	766,112	926,113	1,050,181	1,195,470	0	0

OPERATING BUDGET HISTORY

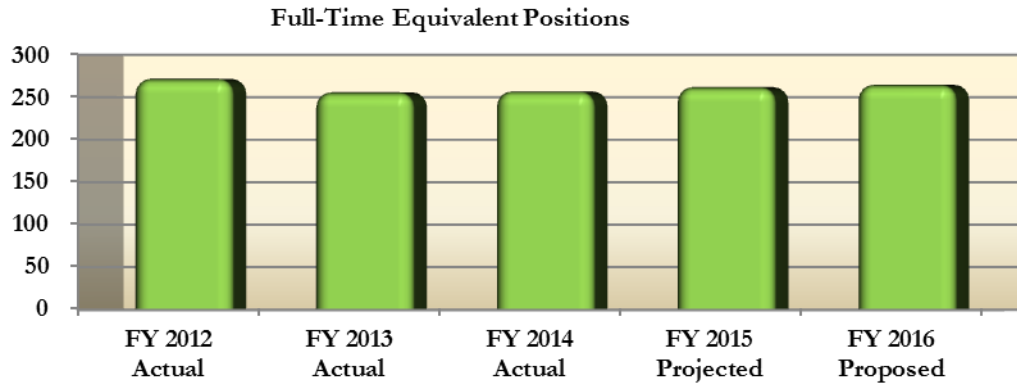
Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Revised	Proposed 2016	Approved 2016	Adopted 2016
58230 - Indirect Charges- Technology	1,225,727	1,152,718	1,596,880	1,619,249	0	0
58250 - Indirect Charges- Contracts and Purc	206,972	160,360	136,806	158,339	0	0
58630 - Indirect Charges- Fleet Maintenance	226,701	236,075	231,238	213,181	0	0
58640 - Indirect Charges- Property Manageme	1,134,100	1,248,541	1,415,757	1,569,843	0	0
Total Interdepartmental Services	\$7,724,355	\$8,142,927	\$9,159,080	\$10,023,108	\$0	\$0
Total Operating Budget	\$46,742,407	\$49,491,202	\$55,930,625	\$59,285,989	\$0	\$0



City staff gather for several events throughout the year-the Wellness Fair and the Opening Day staff-sponsored picnic are a couple of examples.

STAFFING LEVELS

The Proposed Budget for FY 2016 reflects an increase in staffing from the FY 2015 Adopted Budget of 261.95 FTE to 264.65 FTE. This increase of 2.7 FTE equates to a 1% increase in staffing. In FY 2016, the city will add two part-time Library Aides in the Library, a Plans Examiner and an Administrative Specialist 1 in Community Development, a Detective in Police, and a Recreation Coordinator in Public Works. A summary of the changes by the departments is below.



Administrative Services

The Proposed Budget for FY 2016 shows a reorganization of the department including the transfer of the Fleet Maintenance and Property Management divisions from Public Works. This will increase staffing in Administrative Services by 7.0 FTE. In addition, a limited duration .8 FTE Records Technician position ended. This brings the total change to 6.2 FTE for a total of 17.05 FTE.

Community Development

During FY 2015, the department added an Assistant Planner to assist with increased workload. The FY 2016 Proposed Budget includes the addition of a Plans Examiner at 1.0 FTE and a limited duration Administrative Specialist 1 at .50 FTE in the Building Division to assist with the significant increase in construction activity within the city.

Police

The division FTE will show a 1.0 decrease for the reduction of one detective that was funded by Metro during FY 2015. In FY 2016, a detective will be added to the Commercial Crimes Unit to address various commercial and retail crimes in the city.

Public Works

Total FTE for this department will decrease by 6.0 in FY 2016 due to the reorganization in Administrative Services with the transfer of the Fleet Maintenance and Property Management Divisions from Public Works, decreasing the FTE by 7.0 plus the addition of the 1.0 FTE Recreation Coordinator.

There are no changes in the number of staff planned for FY 2016 in Finance and Information Services as well as the City Manager's Office.

STAFFING LEVELS

